



REPORTING AND DOCUMENTATION

WE ARE COMMITTED TO KEEPING ACCURATE DOCUMENTATION OF ALL REPORTED INCIDENTS

REPORTING

THE ACADEMY REQUIRES THAT ALL INCIDENTS ARE REPORTED TO THE SENIOR LEADERSHIP TEAM AS SOON AS POSSIBLE

ACCURACY

THE ACADEMY ENSURES ALL INCIDENTS ARE RECORDED CLEARLY, HONESTLY, AND BASED ON FACTS.

CONFIDENTIALITY

THE ACADEMY TREATS ALL INCIDENT INFORMATION AS PRIVATE AND ONLY SHARES IT WITH THOSE WHO NEED TO KNOW

SAFEGUARDING

THE ACADEMY PRIORITISES THE SAFETY OF CHILDREN AND VULNERABLE INDIVIDUALS AND ACTS QUICKLY ON ANY CONCERNS.

REFERRAL

THE ACADEMY MAY TAKE THE DECISION TO REFER ONWARDS TO BRITISH GYMNASTICS IF DEEMED NECESSARY AND APPROPRIATE

FOLLOW-UP

THE ACADEMY REVIEWS ALL INCIDENTS AND TAKES ANY NECESSARY ACTION